

EZITREE Plus

Family History Software

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Welcome to the fourth Port Macquarie Ezitree Users Group Meeting for 2012. With summer just around the corner, it is time for everybody to get out of hibernation mode and re-start their family research. As will be seen under 'News' below, there are some exciting new developments taking place on the family history front. The remainder meeting dates for 2012 are as follows:

27th October 2012

24th November 2012

Following the usual question and answer period today, there will be a presentation of the Ezitree data entry as described under the Quick Tutorial from page 2. This is one of the most important windows in Ezitree as it is the main place where data is entered or changed in Ezitree.

Recent News:

Ancestry.Com

On 24th August this year, the National Archives of Australia issued a news release stating family historians and other researchers will have greater access to archival records following a new partnership being negotiated between the National Archives of Australia and Ancestry.com.au. Ancestry.com.au will create an index and digitise the records of passengers who arrived in Western Australia between 1897 and 1963. This included most people arriving in Australia by ship, even if they travelled on to other ports. These records currently have no complete index so anyone searching for information needs to know where a person arrived in Australia and the approximate date. Passenger arrival records are an excellent source of genealogical information. They usually include information such as name, nationality, race, age, sex, place of embarkation, occupation, name of the ship, and date and place of arrival. The National Archives indicated the images and index should be available by December 2013.

NSW Land Records

Most family historians appear to have a dread of using New South Wales land records. Besides the sometimes confusing definitions such as 'Purchasers Index' and 'Venders Index', the fact they may only be accessed by travelling to Sydney, means that land records are often overlooked in family research. At the recent NSW & ACT Association of Family History Societies conference in Sydney, Dr Carol Liston announced the imminent release of the Torrens Purchasers Index on the internet covering the period 1st January 1863 to 31st May 1971. The index will be free to search but there is a small cost (\$11.90) to download the registrar's copy of the Certificate of Title, which will include all of the annotations. This is a major new source of family information and will be especially helpful to researchers in regional areas who find it so difficult and expensive to visit Sydney. This is an exciting new resource for family historians and will rank amongst the NSW BDM Index, State Records and Trove as a premier source of previously unknown family history.

Trove (Digitised Australian Newspapers)

It is always worthwhile revisiting the Trove website as new newspapers are always being digitised and added. Recently, there were a large number of Victorian regional newspapers especially around the time of the Great War. These may be very useful if you have any Victorian soldiers serving in France, etc., because many of their letters home were published in the local newspapers. Also noticed was the South Australian Chronicle (1895 - 1954) and several Western Australian newspapers including the Kalgoorlie Miner (1895 - 1950), Bunbury Herald (1892 - 1919), Bunbury Herald and Blackwood Express (1919 - 1929), Southern Advertiser (Bunbury, 1888) and Coolgardie Miner (1913 - 1917).

Irish Dirt For Sale

This heading has nothing to do with the sale of compromising photographs of a prominent Irish politician. A small company in Ireland (<http://www.auldsodgifts.com/>) is selling containers of dirt from Ireland over the internet. This is not an Irish joke because the owners are catering to the nearly seventy million Irish folk living abroad who may like to carry a small amount of soil from the old country with them. It could also be used to sprinkle on top of the casket when an Irish person or one with Irish roots dies abroad. The not so amazing fact is that the site claims to have shipped nearly 240,000 kilograms of the dirt to the United States for approximately \$1,000,000. Why am I not surprised! I wonder what the Australian Customs Service thinks about this?



Today's Tutorial – The Ezitree Event Data Entry Window

Why is there a need to talk about this window? Well, this window is the one and only place where all of the information about a person may be entered or changed. First of all, Ezitree is an event-based program which means that a person's life is made up of a series of events, incidents or happenings. Of course, there are the traditional events such as birth, baptism, marriage, death, funeral and burial. However, there are many more events in a person's life, whether small or momentous, which can be added to Ezitree. Ezitree provides a list of events which may be drawn from or if you can't find the event you require, you may add a new event. Let's start with a typical event window.

The screenshot shows a software window titled "Change Marriage event for William BOURKE #28". The window contains the following fields and controls:

- Names - Title:** A text field.
- First:** Text field containing "William".
- Last:** Text field containing "BOURKE".
- Suffix:** A text field.
- Private:** Radio buttons for "No" (selected) and "Yes".
- Status:** A dropdown menu showing "Married".
- Last Changed Date:** Text field containing "30/01/1989".
- Date - Day:** Text field containing "00".
- Month:** Text field containing "00".
- Year:** Text field containing "0000".
- Date Type...**: A dropdown menu.
- Age:** Text fields for "0 (years)", "0 (months)", and "0 (days)".
- Full Age:** A text field.
- Place:** A text field with a "Repeat..." button.
- State...:** A text field.
- Country...:** A text field.
- Occupation...:** A text field.
- Religion...:** Text field containing "000".
- Residence:** A text field.
- Notes...:** A text area with a "Repeat..." button.
- Spouse:** Text field containing "Mary SAUNDERS #29".
- Witness:** A text field.
- Add Source...:** A button.
- Change Source:** A button.
- Link...:** A button.
- Repeat...:** A button.
- Autocase:** Radio buttons for "No" and "Yes" (selected).
- Autofill:** Radio buttons for "No" and "Yes" (selected).
- Foreign Ch:** A button.
- Save:** A button.
- Cancel:** A button.
- Help...:** A button.

This above window shows the basic information that can be recorded about an event. This includes the name of the person, the date and place of the event as well as several other fields. Let's look at these in sequence.

Title	Length	Information
Names - Title	15	This is the Title or Prefix of a person. It is included to enable honorifics such as 'Sir' to be recorded. At this stage the Name Title is not used in other parts of Ezitree.
Names - First	50	This is the First or Given Name of a person at the time of the event. A person may have different first names across different events. For standardisation purposes, preferred and pet names should be shown in either single inverted commas or round brackets as follows, 'Ted' or (Ted).
Names - Last	40	This is the Last or Family Name of a person at the time of the event. A person may have different last names across different events. On marriage events, the female should be recorded as having either their maiden last name, or if they have been previously married or used another name, the name they wrote on the marriage ceremony document.
Names - Suffix	20	This is the Suffix or academic letters of a person. It is included to enable elements such as 'Ph.D.' and 'Jnr' to be recorded. At this stage the name Suffix is not used in other parts of Ezitree.
Private	N/A	This radio button controls making a specific event Private for production of charts, etc. Making a birth event private will make all events (that is the person) private, and their

name and details will not appear on Ezitree Charts. Be aware this may also have implications for these charts.

Status	N/A	This is the Status of the person just prior to the event and may be 'single', 'married', 'divorced' or 'widowed' and is selected from a drop-down list. The default setting is blank and this is recommended for most events unless a specific situation warrants the setting of a Status value.
Last Changed	N/A	This is a system generated value which shows the date this event was either added or last updated.
Date - Day	2	This is the Day the event took place.
Date - Month	2	This is the Month the event took place.
Date - Year	4	This is the Year the event took place.
Date Type	1	This is a code indicating the Type of Date. In general, there is no need to use this code. However, if taking say an entry from the British BMD Index, this code can be used to indicate this event occurred in either the first, second, third or fourth quarter. To see a list of available date type, click the [Date Type] button and a window will open providing a list from which to select. Only the valid codes appearing on the list may be entered.
Age - Years	4	This is the age of the person in Years at the time of the event.
Age - Months	2	This is the age of the person in Months at the time of the event.
Age - Days	2	This is the age of the person in Days at the time of the event.
Full Age	N/A	This is a system generated representation of the age of this person at the time of the event based on the values appearing in the Years, Months and Day fields. Note that the age of a person is normally generated by Ezitree whenever a date of birth has been entered and the date of this event is present. It should be noted that if a Year is not present on a birth event and the current event has a year date and the age of a person is entered, Ezitree will calculate the year of birth and update it on the Birth event as a 'circa' year.
Place	100	This is the Place where the event occurred. This is may be the same or different to the place where the person lives. An example would be a marriage event where a couple marry in a church but reside at different addresses prior to the ceremony. Normally, the denomination of a church is not included as this is better recorded under Religion.
Repeat	N/A	This button is located at the far right side of the Place field and allows for a place to be used from one of the last 25 Place names entered. It also populates the State and County codes of the selected place from the former entry. It may save time to repeat a Place then customise it for the current event of this person.
State	3	This is the abbreviated value of the State or County in which the event occurred. In general, the Chapman County Code list has been adopted for Ezitree and the majority of States and Counties defined in the Chapman list have already been entered. States and Counties not in the Chapman list such as French Departments may be entered as required. To see a list of available State codes, click the [State] button and a window will open providing a list from which to select. Only the valid codes appearing on the list may be entered. Resting the mouse over the button will also provide a short list of the most frequently used Sate codes which may then be entered.
Country	3	This is the abbreviated value of the Country in which the event occurred. In general, the Chapman County Code list has been adopted for Ezitree and the majority of Countries defined in the Chapman list have already been entered. Countries not in the Chapman may be entered as required. The [Country] button operates in a similar fashion to the [State] button.
Occupation	3	This is an arbitrary value of the Occupation under which the event was performed. In general, a list of the major occupations has been entered into in Ezitree. Occupations not in the list may be entered as required. The [Occupation] button operates in a similar fashion to the [State] button.
Religion	3	This is an arbitrary value of the Religion under which the event was performed. In general, a list of the major religious denominations has been entered into in Ezitree. Religions not in the list may be entered as required. The [Religion] button operates in a similar fashion to the [State] button.
Residence	Unlimited	This is the Residence or address at where the person involved resided at the time of the event.
Notes	Unlimited	This is a free form text area where notes about this event are recorded. It is recommended that the Notes relate specifically to this event. Clicking the [Notes]

button will open a bigger window where more of the text may be seen. Use the standard MS Windows 'hot keys' (Ctrl-C, Ctrl-X and Ctrl-V) to move text to and from the Notes field from both inside and outside of Ezitree.

Repeat	N/A	This button is located at the far right side of the Notes field and allows for a Note to be used from one of the last 25 Notes entered. It may save time to repeat a Note then customise it for the current event of this person.
Informant	N/A	This is the Informant, Witness, etc. of this event. To add the names of these people and if necessary link them back to this event, click the [Link] button which will open a specific window for the purpose.
Source	N/A	This is the system generated listing of the sources which have been entered for this event. There are three associated button [Add Source], [Change Source] and [Repeat]. Use [Add Source] to open a window where you may create a new but previously used source for this event. Use [Change Source] to edit a source that is incorrect for this event, Finally, use [Repeat] to add a new source record for this event but one that is based upon a source recently used for another event. In general, the [Repeat] button is most likely to be of use for common Sources such as NSW BDM Index entries where a similar source can be selected but the details such as a registration number is all that needs to be changed.
Autocase	N/A	This radio button controls whether Ezitree sets the case of certain words for this event. Ezitree normally assists data entry by controlling the case of certain fields such as First Names, Last Names, Places, etc. However, not every situation can be managed this was, especially with complex multi word Last Names (e.g. 'de la Rue'). Therefore, you may turn off the setting of the case for specific situations, without having to exit the window.
Autofill	N/A	This radio button controls whether Ezitree sets the case of certain words for this event. Ezitree normally assists data entry by controlling the case of certain fields such as First Names, Last Names, Places, etc. However, not every situation can be managed this was, especially with complex multi word Last Names (e.g. 'de la Rue'). Therefore, you may turn off the setting of the case for specific situations, without having to exit the window.
Foreign Ch	N/A	This button opens a window containing various values other than standard keyboard alphabetic or numeric values and symbols such as foreign letters. It also contains a list of fraction values and foreign currency symbols which if selected may be saved to the clipboard or inserted where the cursor is positioned.
Save	N/A	This button allows an event to be added or changes to be made to an existing event.
Cancel	N/A	This button allows a new event or changes made to an existing event to be cancelled.
Help	N/A	This button opens the extensive Help facility for the Event window.

For all other events, some or all of the following fields are available:

Title	Length	Information
Cause of Death	Unlimited	This is the Cause of Death of the person and only appears on a death event. Because Ezitree will use the value in this field to create a sentence in several charts, it is recommended the start of the first word be entered in lower case unless a proper noun requires the use of an upper case letter.
Burial Details	N/A	The [Details] button located at the right of this field is used to open a window whereby the specific elements of a burial or interment may be entered. These elements include terminology normally associated with these event types such as Location, Section, Area, Row and Plot. This button is only relevant to a Burial or Cremation and therefore only occurs on those events.
Spouse/Partner	N/A	This is a system generated field which only appears on Marriage and Relationship events. It is designed to provide the name of the other person involved in the event.

As can be seen, this is a busy window which allows all of the major components of an event to be entered. It should be noted that the Last Name field which has a yellow background is only one which is mandatory. Therefore you don't need to be confused or overwhelmed with the large number of different fields available. Just use those that are relevant which in most cases will be the date, place and source. All of the other fields are there to use if required.

Hopefully, this in depth discussion of this window will be of interest in your day to day entry of data into Ezitree.

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